

**PIQUA DOWNTOWN DISTRICT DESIGN REVIEW BOARD**  
**Meeting Minutes - Tuesday, March 30, 2010 - 6:00 P.M.**  
**Board Room - Piqua Area Chamber of Commerce**

Members Present: Jim Oda, Brad Bubp, Ann DeBrosse Comer & Ruth Koon.

Members Absent: Anna Baumeister

Staff Member: Lorna Swisher

Mr. Oda called the meeting to order at 6:00 p.m.

**ITEM NO. 1: MEETING MINUTES**

A motion was made by Mrs. Ruth Koon and seconded by Mr. Brad Bubp to approve the minutes of the September 22, 2009 meeting. The motion passed.

**OLD BUSINESS**

There is no old business to be brought before the Board.

**NEW BUSINESS**

**ITEM NO. 2: RESOLUTION DRB 02-10**

**A resolution requesting a certificate of appropriateness for the installation of a new awning on 123 N. Main Street.**

Lorna Swisher gave the staff report. This request is asking for a new awning to be placed above the public entrance on the Main Street façade of the Piqua Granite building. The awning is 7 feet 6½ inches and four feet high. The awning would be covered with black Sunbrella fabric with the words "Since 1882" painted on the center middle section. Jennifer Dankworth with Piqua Granite was at the meeting to speak on behalf of the resolution. She said the awning was coming off another building out of the area so the size and construction of the frame cannot be altered.

Mr. Oda said the building is the original Hemm Brothers building and was constructed in the 1920's in the prohibition era style.

Mrs. Ruth Koon moved and Mrs. Ann DeBrosse Comer seconded that Resolution 02-10 be approved to allow the installation of an awning. Role Call AYE: Mr. Brad Bubp, Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon and Mr. Jim Oda.

**ITEM NO. 3: RESOLUTION DRB 03-10**

**A resolution requesting a certificate of appropriateness for the installation of two flower boxes on the Main Street façade of 123 N. Main Street.**

Lorna Swisher reported Piqua Granite would like to install two flower boxes directly under the windows on either side of the Main Street public entrance to their showroom. The flower boxes are 7 feet 1 inch long and 9 ½" wide. They will be permanently attached to the building directly under the concrete lip under the windows. They will have inserts that will allow the flowers to be removed each winter. The White boxes will remain on the building. Mrs. Dankworth with Piqua Granite said there would be metal scrolled pieces supporting the flower boxes.

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Mr. Brad Bubp moved and Mrs. Ann DeBrosse Comer seconded that Resolution 03-10 be approved to allow the installation of the flower boxes. Role Call AYE: Mr. Brad Bubp, Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon and Mr. Jim Oda.

**ITEM NO. 4: RESOLUTION DRB 01-10**

**A resolution requesting a certificate of appropriateness for a new wall mounted sign at 531 N. Main Street.**

Lorna Swisher gave the staff report. This request calls for a new sign to be placed on the Main Street façade of the building at 531 N. Main Street. The board approved the signs by email vote in December.

Mr. Oda noted the building is an 1870's commercial Italianate building but that the storefront was significantly remodeled in both the 1970's and 1980's.

Mrs. Ruth Koon moved to approve Resolution 01-10 and Mrs. Ann DeBrosse Comer seconded the motion. Role Call AYE: Mr. Brad Bubp, Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon and Mr. Jim Oda.

**ITEM NO. 5: RESOLUTION DRB 04-10**

**A resolution requesting a certificate of appropriateness for a door sign at 427 N. Main Street.**

Lorna Swisher gave the staff report. This request calls the logo and phone number etc. of the Piqua Arts Council to be placed on the Main Street door of the building at 427 N. Main Street. The sign will be made with vinyl directly on the glass.

Mr. Oda noted the building is an 1850's Greek Revival building that was remodeled in the 1930's and again in subsequent years.

The overall square footage of the window sign is below the size allowed by City code.

Mrs. Ruth Koon moved to approve Resolution 04-10 for the new door graphics and lettering and Mrs. Ann DeBrosse Comer seconded the motion. Role Call AYE: Mr. Brad Bubp, Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon and Mr. Jim Oda.

**ITEM NO. 6: RESOLUTION DRB 05-10**

**A resolution requesting a certificate of appropriateness for two window signs at 425 N. Main Street.**

Lorna Swisher gave the staff report. This request calls the sign to be placed on both windows on either side of the public entrance at 425 N. Main Street. The sign will be vinyl with the lettering green and the trees being green with brown trunks.

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The Board discussed whether the "and sewing school" should be below the "Custom Embroidery". While the Board cannot request the change they asked Lorna to suggest the change to the business owner Debbie Guillozet. Lorna said she would do that.

Mr. Oda noted the building is an 1850's Greek Revival building that was remodeled in the 1930's and again in subsequent years.

Mr. Brad Bulp moved to approve Resolution 05-10 for the new window signs and Mrs. Ruth Koon seconded the motion. Role Call AYE: Mr. Brad Bulp, Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon and Mr. Jim Oda.

**ELECTION OF OFFICERS**

It was moved by Mrs. Ann DeBrosse Comer to retain the existing slate of officers. Mrs. Ruth Koon seconded the motion. Mr. Oda asked for the nominations to be closed and a motion was made by Mrs. Ruth Koon and seconded by Mr. Brad Bulp to close the nominations. A motion was made by Mrs. Ann DeBrosse Comer to cast a unanimous ballot. Mrs. Ruth Koon seconded the motion. The motion passed. Mr. Jim Oda will remain as President and Mr. Brad Bulp will remain Vice-President.

**OTHER BUSINESS**

There are no outstanding code violations in downtown Piqua at this time.

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James Oda, Chairman

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Brad Bulp, Vice-Chairman